Accommodation
An accommodation is an adjustment or an adaptation of a component or components of the Registered Instructor Certification Process in order to meet the special needs of the candidate. Requests for an accommodation to any part of the process must be made in writing and submitted to the PATH Intl. office with the initial application form or 60 days prior to your On-Site Certification date. All requests for accommodations will be reviewed by the PATH Intl. Riding Certification Subcommittee on an individual basis and applicants will be notified of the committee's decision. For more information please contact the PATH Intl. office. For example, if you are over the Host Site's weight limit and they cannot accommodate outside horses you will need to ask the PATH Intl. office for an accommodation.

ATC (Approved Training Course)
These courses teach individuals the skills necessary to become a PATH Intl. Certified Instructor at the registered or advanced level. The courses have been approved by PATH Intl.

CAT (Center Accreditation Training) Course
This is an on-line course designed to familiarize the candidate with the PATH Intl. Standards and Accreditation Manual. Generally, the national and most regional conferences host an on-site version of this course, which is also an acceptable form of the course and exam for those pursuing instructor certification.

Direct Supervision
Direct supervision means the PATH Intl. Certified Instructor is at the activity site and is aware of and responsible for the program activity in the arena and on the premises. The purpose of direct supervision is to provide on-going feedback by a mentor to help you improve your teaching techniques.

Guidance
Guidance is provided by a PATH Intl. Certified Instructor who may not be at your center. The Certified Instructor can provide guidance through personal visits, video reviews, phone conversations, and e-mail.

Host Site
A Host Site is a PATH Intl. Premier Accredited Center or PATH Intl. Member Center where the PATH Intl. On-Site Workshop and/or Certification is conducted. The host site is responsible for all Phase Two components of the Certification Process. All forms for Phase Two should be obtained from and returned to the Host Site.

Instructor CAT Exam
This is the on-line exam instructor candidates take after they have completed the CAT Course. It is a required component of Phase One.

Instructor Self-Study Guide
This is an on-line course designed to help the candidate assess individual strengths and weaknesses. The Self-Study is a process to evaluate one's abilities in specific aspects of therapeutic horsemanship to determine readiness to successfully complete certification.

IT (Instructor-In-Training)
This is a candidate who has successfully completed Phase One of the Registered Instructor Certification process. This status will be valid for one year from the date on the Confirmation of Instructor-In-Training Status letter.
Mentor
A trusted counselor or guide and a PATH Intl. Certified Instructor. This person should be experienced in the field of Therapeutic Horsemanship to provide helpful, appropriate guidance during practice teaching.

PATH Intl. Certified Instructor Compliance Form
The form utilized for annual renewal for Certified Instructors, which is to be submitted concurrent with their PATH Intl. memberships. This form needs to be completed in its entirety as it includes space for you to list hours of continuing education, sign the Instructor Code of Ethics, provide current dates of expiration for first aid and Adult and Child CPR certification, and current PATH Intl. Instructor membership.

Not Ready
A candidate is not ready to proceed with Instructor Certification testing if they have not demonstrated proficiency in a majority of the criteria as outlined in the Self-Study Course. In addition a candidate is deemed "Not Ready" when he/she has not successfully completed all testing components of the Certification.

On-Site Certification Process
Instructor candidates are evaluated by PATH Intl. Evaluators in person on their teaching and horsemanship abilities during a 2 ½ day process. Riding exams may occur on the evening of the last day of the workshop. Also, if the Host Site has too many candidates to test in one day certification may run over two days.

On-Site Workshop
The 2 ½ day workshop reviews basic information and skills to help prepare you for successful completion of the PATH Intl. Instructor Certification at the Registered level.

Practice Teaching
The candidate is required to complete a minimum of 25 hours of practice teaching to a group of individuals with disabilities under the guidance or direct supervision of a current PATH Intl. Certified Instructor.

Am I Ready?
For PATH Intl. Registered Instructor Certification

- I have a thorough working knowledge of PATH Intl. Registered Instructor Criteria.
- I have a thorough working knowledge of PATH Intl. Standards.
- I have a thorough working knowledge of all the material in the on-line Instructor Self-Study Guide.
- I have a PATH Intl. Certified Instructor acting as my mentor.
- I have accumulated my 25 hours of teaching mounted lessons to individuals with disabilities.
- I regularly reflect on and modify my instruction.
- I have successfully completed all components of Phase One and have my IT letter.
- I actively seek out continuing education to improve my skills.
- I am within the time frame allotted for the Certification Process.
- I have taught riding to individuals and groups with disabilities.
- I am comfortable teaching group lessons.
- I have completed and/or registered for an On-Site Workshop.
- I have registered for an On-Site Certification.