

PATH Intl. Master Riding Instructor Certification Booklet



PATH Intl. Master Riding Instructor Certification Booklet Table of Contents

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ADDITIONAL BOOKLETS REGARDING CERTIFICATION (VISIT www.pathintl.org TO DOWNLOAD)

- **PATH INTL. MASTER RIDING INSTRUCTOR CERTIFICATION
PROGRAM APPLICATION BOOKLET**
- **PATH INTL. REGISTERED RIDING INSTRUCTOR CRITERIA**
- **PATH INTL. ADVANCED RIDING INSTRUCTOR CRITERIA**
- **PATH INTL. MASTER RIDING INSTRUCTOR CRITERIA**
- **PATH INTL. ANNUAL INSTRUCTOR COMPLIANCE**

NOTE: THESE BOOKLETS ARE UPDATED ON A REGULAR BASIS TO ENSURE ACCURACY AND CLARITY OF INFORMATION. PLEASE VISIT THE CERTIFICATION WEBSITE TO CONFIRM YOU ARE REFERENCING THE MOST RECENT VERSION, ESPECIALLY PRIOR TO ATTENDING A CERTIFICATION EVENT.



MISSION

***PATH Intl. promotes safety and optimal outcomes in equine-assisted activities
and therapies for individuals with special needs.***

PATH Intl., Inc. / P.O. Box 33150/ Denver, CO 80233

1-800-369-7433 (RIDE) / Fax: 303-252-4610

Email: pathintl@pathintl.org / Website: www.pathintl.org



The PATH Intl. Master Riding Instructor Certification Process

We are thrilled you are interested in pursuing the PATH Intl. Master Riding Instructor certification! PATH Intl. Master Instructors have a strong background in horsemanship, teaching and a thorough knowledge of a variety of physical, cognitive, intellectual and emotional disabilities and their relationship to therapeutic riding and other equine-assisted activities and therapies. They have the ability to step into any instruction situation in the field of equine-assisted activities and take charge effectively, with the support of the operating center. They are also capable of training other therapeutic riding instructors. PATH Intl. Master Riding Instructor Certification is the highest level an instructor can achieve through PATH Intl. This program is designed for those instructors with career involvement in therapeutic riding and other equine-assisted activities and therapies. PATH Intl. Master Instructors are looked upon as role models and subject matter experts in the industry. PATH Intl. Master instructors embody the mission and vision of PATH Intl. and promote dignity of the entire therapeutic horsemanship team.

APPLICATION OVERVIEW

Intent to Test:

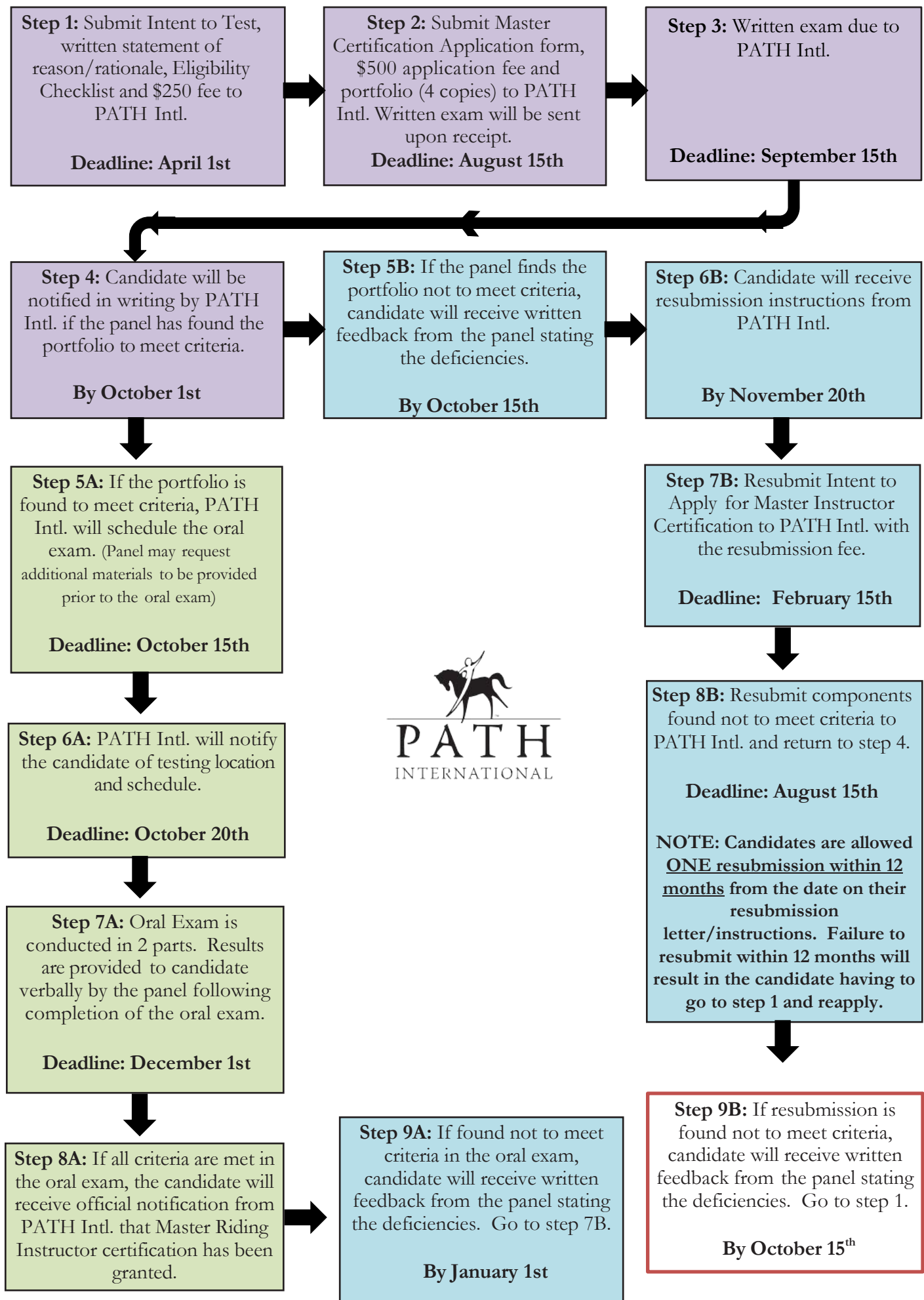
- Submit the Intent to Test form with the \$250 fee by the deadline.
- Submit a written statement of reason/rationale for pursuing PATH Intl. Master Instructor Certification.
- Submit accommodation request (if applicable; see page 5).

Phase I: Application and Portfolio Submission

- Submit the Master Certification Eligibility Checklist, \$500 application fee and **4 copies** of portfolio by the deadline.
- Complete and return the written examination to PATH Intl. by the deadline.

Phase II: Oral Exam and Evaluation by Panel

- Submit \$250 Phase II fee.
- Meet with panel for the oral exam and evaluation.



MASTER CERTIFICATION OVERVIEW

Phase I: Application and Portfolio Submission

- Candidates are required to submit **4 copies** of all items via mail (no fax or email) to PATH Intl. with the Phase 1 fee. Please use the forms in this booklet when preparing your materials.
 - Portfolio/application materials must be submitted in one complete package. Please do not send originals, keep these for your records.
 - Incomplete applications will not be accepted.
 - Clarification, supporting material and/or resubmission of components may be requested at any time throughout the certification process.
- 1) Portfolio components*:
 - Master Candidate Application Packet
 - 1) Master Certification Application
 - 2) Professional CV/Resume
 - 3) Riding Instructor Experience Form
 - 4) Personal Reference Form
 - 5) Professional Reference Form
 - 6) PATH Intl. Center Reference Form
 - 7) Mentoring References*
 - 8) Proof of current certifications for Adult & Child CPR, First Aid (100% online CPR and First Aid courses will not be accepted. Blended or hybrid courses that culminate in an in-person practicum/demonstration are acceptable)
 - 9) Proof of membership for at least one equestrian organization other than PATH Intl.
 - TWO case reports:
 - 1) One case report of a rider with a physical disability
 - 2) One case report of a rider with a cognitive/emotional or learning disability
 - Video of the candidate instructing an able-bodied riding student demonstrating riding skill progression with written analysis/self-reflection of instruction
 - Proof of professional development and scholarship
 - Video and documentation of personal riding skill proficiency

* Please refer to the PATH Intl. Master Candidate Portfolio Requirements starting on page 6.

- 2) Upon confirmation that the candidate's portfolio is complete, PATH Intl. will send the written exam to the candidate. The open-book exam will cover topics including, but not limited to:
 - Horsemanship
 - PATH Intl. Standards

- PATH Intl. Structure
- Teaching methodologies and learning theories
- Disabilities
- Precautions and Contraindications
- Mentoring

The Master Instructor Criteria should be studied carefully to aid in preparation for this exam.

- 3) The candidate's portfolio will be reviewed by the panel within six weeks of receipt to verify that the candidate meets criteria to proceed to Phase 2.
 - If the panel finds the candidate's portfolio to meet criteria, the candidate will receive notification that PATH Intl. will book the oral examination. PATH Intl. will work with the candidate and panel to confirm dates and the schedule.
 - If the panel finds the candidate's portfolio not to meet criteria, the candidate will receive written feedback from the panel stating the deficiencies. Details of resubmission will be provided from PATH Intl. (refer to page 4 for an overview).

Phase II: Oral Exam and Evaluation by Panel

- Candidate must submit \$250 Phase II fee upon acceptance of their portfolio.
- 1) Candidate will meet with panel for the oral exam. The panel will pose questions to the candidate to evaluate the candidate's aptitude of the Master Instructor Criteria.

The exam will consist of three components:

 - An initial interview on the portfolio components, written exam and overall knowledge of equine-assisted activities and therapeutic horsemanship
 - A second interview to include a presentation by the candidate on a topic(s) assigned during the initial interview
 - 2) During a third and final meeting, the panel will present the candidate's results and evaluation
 - If all criteria are demonstrated as met in the oral exam, the candidate will receive official notification from PATH Intl. within 45 business days that Master Riding Instructor certification has been granted.
 - If criteria are found not to be met in the oral exam, candidate will receive written feedback from the panel stating the deficiencies. Details of resubmission will be provided from PATH Intl. (refer to page 4 for an overview).

MASTER CANDIDATE PORTFOLIO REQUIREMENTS

Master Candidate portfolios must include all of the following components. **The Master panel may ask for any additional information they deem necessary to substantiate any component of the candidate's portfolio.**

A. Credentials

- 1) Master Certification Application
- 2) Professional CV/Resume
- 3) Riding Instructor Experience Form
- 4) Personal Reference Form
- 5) Professional Reference Form
- 6) PATH Intl. Center Reference Form
- 7) Mentoring References
- 8) Proof of current certifications for Adult & Child CPR, First Aid (100% online CPR and/or First Aid courses will not be accepted. Blended or hybrid courses that culminate in an in-person practicum/demonstration are acceptable)
- 9) Proof of membership for at least one equestrian organization other than PATH Intl.

B. Evidence of service and commitment to PATH Intl.**

- 1) Documentation of at least 2 years of service to PATH Intl. as evidenced by any one or a combination of the following:
 - PATH Intl. Riding Certification faculty/evaluator
 - Approved Training Course faculty
 - Accreditation Site Visitor
 - Board of Trustees member
 - Committee, task force and/or work group member
 - Region or state office holder, including conference host committee member
 - Other equivalent duties
- 2) Supporting documentation of commitment to PATH Intl. as evidenced by any one or a combination of the following:**
 - Attendance at PATH Intl. Annual Conferences (international, region and/or state)
 - Service as a networking resource for other riding centers
 - Service as liaison with other professional organizations

*** Documentation may include confirmation emails, letter from the PATH Intl. staff, participation or attendance certificates, etc.)*

C. Evidence of Instruction

- 1) A minimum of four years of involvement with a PATH Intl. Center***
- 2) Minimum of 400 hours teaching therapeutic horsemanship documented by center references
- 3) Two case reports (see page 7) on riders for whom the candidate is the primary instructor:
 - 1) One case report of a rider with a physical disability
 - 2) One case report of a rider with either a cognitive/emotional or learning disability
- 4) Video and written analysis of instruction of an able-bodied riding student (see page 8) including a composite video analysis of the rider over a period of six to eight weeks

****To verify international or other national equivalents please contact PATH Intl.*

D. Evidence of Professional Development and Scholarship (Candidate should include a minimum of one item from categories 1-3. Category 4 is required.)

Please include a minimum of one the following:

- 1) Published or presented material
 - 1) published books, articles, book reviews, etc.
 - 2) unpublished papers presented at conferences or workshops
 - 3) results of task force or subcommittee participation with specific reference to the contributions made by the candidate to the end result
 - 4) published or unpublished results of scientific studies candidate contributed to or participated in
- 2) Professional activities and achievement
 - testimonial letters from students/parents/volunteers
 - communication to advisees or others
 - awards, recognitions, certifications
 - articles or photos of achievement in professional activities
- 3) Professional development activities
 - 1) seminars, courses, workshops attended
 - 2) self-study or reading assignments that the candidate has undertaken to improve skills

Required:

- 4) Future professional development goals
 - steps the candidate will take to explore new ways of becoming better at his or her job

E. Mentoring

- 1) A minimum of 120 hours of mentoring PATH Intl. Instructors who teach equine-assisted activities
- 2) A minimum of two letters of reference from individuals who have been mentored by the candidate

Pertinent Mentoring includes:

- Mentoring candidates for PATH Intl. Registered or Advanced certification
- Serving as a faculty/evaluator for the Registered On-Site Workshop/Certification
- Faculty member of a PATH Intl. Approved Training Course
- Faculty member of a college that offers therapeutic horsemanship coursework

F. Personal Riding Proficiency (Candidate should include one of the following in category 1-3.

Categories 4 and 5 are required.)

- 1) Show evidence of riding proficiency via documentation by a national organization such as USDF, Pony Club, CHA, USA Equestrian or ARIA.
- 2) Proof of successful competition experience at a recognized show level.
- 3) Written recommendation from a PATH Intl. Master Instructor, who is a Lead Advanced Evaluator, of candidate's demonstration of proficiency in riding as measured against the Master Instructor horsemanship criteria. Candidate should provide the current criteria to the PATH Intl. Master Instructor/Evaluator and use the Letter of Recommendation – **Riding Proficiency form**.
- 4) Submit a video (past or present) not to exceed five minutes showing the candidate's riding in his or her preferred discipline. The horse should be selected so that the candidate can demonstrate his or her best riding abilities. No particular riding pattern is required, but the candidate must demonstrate all three gaits and include a minimum of three elements listed in the Master Instructor horsemanship criteria.
- 5) Candidate will demonstrate knowledge in an additional discipline other than his or her primary discipline/seat preference. Documentation may include participation in workshops, lessons, trainings, horse shows, competition and/or video.

CASE REPORTS

Case reports are designed to share information about a participant(s) in equine-assisted activities in a written format to become a part of the professional body of knowledge of the EAAT field. The case reports included in Master candidate portfolios should:

- Enable other instructors to implement the approach discussed in the report
- Provide a model that will help students and/or professionals develop critical thinking and problem solving skills
- Assist instructors to determine best practices
- Provide information to program administrators, the professional community, donors, insurers and funders of the value of therapeutic horsemanship
- Allow future readers to benefit from the experiences of the author
- Be a resource for potential future research projects and education materials

Case Report Guidelines:

- At least 3,000 words typed and double-spaced
- Thorough and well-organized with detailed content
- Describe necessary instruction and include details, references and resources (may also include appendices)
- Cases must be confidential. Readers should not be able to identify the student from the case report. Pseudonyms or initials should be used to identify individuals in the report
- Hippotherapy sessions should not be included except as background information. The rider should NOT be enrolled only in hippotherapy

Case Report Requirements:

- Candidate must be the primary instructor for each rider
- One rider with a primary diagnosis of a physical disability
- One rider with a primary diagnosis of either a cognitive, emotional or learning disability.
- At least one of the case reports must include a rider who has been taught in a group setting.
- Reports must identify the teaching methodologies employed and explain why a group or private setting was chosen for each rider

Case Report Minimum Content:

- Introduction of the student:
 - Name and definition of diagnosed disability and complete description of the associated characteristics.
 - Description of assistive devices/equipment used in daily life and in therapeutic riding setting
 - Narrative description of student's strengths and weaknesses
 - Relevant medical history
 - Previous riding experience: achievements and challenges
 - Reasons for selecting this student for the case report
- Evaluation of riding skills at start, middle and end of a time period
- Discussion of student's learning style and how it relates to lesson planning
- List of goals for time period and objectives used to achieve goals
- Completion of at least one task analysis of activities chosen to meet objectives
- Explanation of choice of equine, equipment and style of riding/horsemanship
- Discussion of teaching methodology and techniques
- Analysis of student's achievements throughout the time period
- Summary, including reasons for progress or lack of progress
- Future case report ideas
- References

Case Report video guidelines:

- The candidate must be the only instructor in the video. Please ensure you are audible.
- Video must be comprised of segments with a focus on teaching the skills that the instructor has chosen for the rider. The length of each segment may be determined by candidate to fit the circumstances of the lesson.
- Video of the rider at different times, over the course of time, is required
- At least one rider must be taught in a group setting in at least one of the video segments.

VIDEO AND WRITTEN ANALYSIS OF AN ABLE-BODIED RIDING STUDENT

It will be to the candidate's benefit to carefully select a competent, experienced rider who will enable the Master Instructor candidate to best demonstrate the required components and highlight the candidate's teaching skills. The purpose of this analysis is to demonstrate the instructor's ability to:

- Evaluate a rider in an initial riding assessment
- Determine goals for the 6-8 week session that will show progression in a riding skill
- Progress the rider's skills within that 6-8 week session
- Conduct self-reflection on teaching ability and lesson outcome

Video guidelines:

- The candidate must be the only instructor in the video. Please ensure you are audible!
- Video must be comprised of segments with a focus on teaching the skills that the instructor has chosen for the rider. The length of each segment may be determined by candidate to fit the circumstances of the lesson, but minimum timeframes are required (see video requirements below)
- Video of the rider at different times over the course of the 6-8 week session is required
- At least one rider must be taught in a group setting in at least one of the video segments.
- Select at two of the appropriate skills below to be instructed (do NOT attempt to show all of these!):
 - Changes of lead (simple and/or flying)
 - Riding without stirrups at sitting trot/jog, posting trot
 - Side pass
 - Hand gallop
 - Leg yield at walk and trot/jog
 - Jumping
 - Shoulder in
 - Pivot
 - Rein back
 - Counter canter
 - Turn on the forehand
 - Turn on the haunches
 - Two point position at all gaits
 - Western reining
 - Western riding patterns
 - Two point position at all gaits
 - First Level (and above) dressage movements
 - Lengthening/shortening of stride at walk, trot/jog

Video and Written Analysis Requirements:

- Show three 10 minute segments at the start, mid-session and end
- Demonstrate compliance with all applicable PATH Intl. Standards
- Introduce rider, horse and level of experience for each
- Clearly show the rider and the tasks asked of the rider

First segment:

- Video (10 minutes): Introduction to the rider and partial lesson/initial evaluation and goals
- Written: Initial evaluation
During this segment, the instructor should begin working toward the skills identified. Reflective narrative should include the strengths and weaknesses of the rider and horse, the goal selected for the 6-8 week session with a rationale for selection of skills, teaching strategies and self-reflection.

Second segment:

- Video (10 minutes): Demonstration of rider/horse progression, teaching techniques
- Written: A mid-session evaluation (self-reflection narrative) of progress in the chosen skills

Third segment:

- Video (10 minutes): Demonstration of skill accomplishment, teaching techniques
- Written: A post-session evaluation (self-reflection narrative) to include if goal was met, how goals were met, techniques used, strengths and weaknesses of the instructor, suggestions for future lessons and pertinent information regarding the process and experience.

BEFORE YOU VIDEO

- Make sure the camera is in good working order and the battery is completely charged. It may be necessary to have a spare battery available or plan for an alternate electrical power source.
- Decide on the best location for the camera. The location should provide the best angle for a clear view of the lesson. If you are taping inside, shooting toward an open door will affect the quality of the video.
- A tripod can help steady the camera. If no one is available to videotape the session, it is possible to set the camera on a tripod in a corner of the arena and tape the lesson without a camera person.

- Consider the audio portion of the video. You may want to consider the use of a wireless microphone to make sure the audio is clear and crisp.
- Inform the riders and volunteers of your plan to videotape prior to the actual taping. This will help prepare them mentally and allow them to dress appropriately. Certain colors of clothing, such as red and white, do not video well.
- Be sure you have permission to videotape everyone in the arena—preferably in writing.

When you are ready to be taped:

- Remember to relax.
- Remind the person videotaping not to talk, as the microphone will pick up all noises around the camera.
- Shut off cell phones.
- Refrain from overuse of the zoom or unnecessary panning. Searching for the rider by rapidly moving the camera or zooming in and out excessively can give the viewer motion sickness.
- The video needs to show the rider(s) more than the instructor. Focusing on the instructor for the entire lesson will not enable you to evaluate the effectiveness of your teaching. Being able to see the rider(s) as they receive instruction is essential.
- Don't shut the camera off and on during the lesson. This causes incongruence that can cause the viewer confusion about the flow of the lesson.

BLISS BROWN MEMORIAL SCHOLARSHIP FUND FOR MASTER INSTRUCTOR CANDIDATES

The Bliss Brown Memorial Scholarship Fund was established in memory of past-president and longtime PATH Intl. supporter, Bliss (Brown) Williams. Bliss (Brown) Williams served as the president of the PATH Intl. Board of Trustees in 1987 and, during her tenure with PATH Intl., served on the Board Standing Committee on Standards and Education, the committee then responsible for administration of the certification and accreditation programs. Bliss was also a head instructor at the Cheff Center for the Handicapped where she worked for 22 years.

The Bliss Brown Memorial Scholarship Fund developed to further promote the Master Certification Program and encourage qualified candidates to participate.

Applications for the Bliss Brown Memorial Scholarship are accepted annually and must be submitted by the deadline determined by PATH Intl. each year (see Bliss Brown Memorial Scholarship Application form). Scholarship winners will be

notified by July of each year of their award. In order to honor the spirit of professionalism and commitment to the industry that the Master Certification represents, award recipients will be expected to do a presentation at a PATH Intl. Regional or International Conference in the year following their certification. See the certification website at <http://www.pathintl.org/40-resources/certification/931-tri-certification> to download the Bliss Brown Memorial Scholarship Application form.

MASTER CANDIDATE CERTIFICATION POLICIES

Cancellation:

Written notice is required if the candidate needs to withdraw their Master application. The following refund policies will apply:

- Intent to Test fee is non-refundable.
- Phase I fee may be refunded only if notice of cancellation is received prior to the portfolio submission deadline
- Phase I fees are non-refundable after the portfolio has been submitted and/or the portfolio deadline.
- Phase II fees are due upon acceptance of portfolio. Phase II fees are non-refundable after notification from PATH Intl. that the oral exam has been scheduled.

Resubmission:

Master candidates are allowed ONE resubmission within 12 months from the date on their resubmission letter/instructions from PATH Intl. Failure to resubmit within 6 months will result in the candidate having to reapply to the Master Riding Instructor Certification Program from step 1.

ACCOMMODATIONS

An accommodation is an adjustment or an adaptation of a component or components of the Registered Instructor certification process in order to meet the special needs of a candidate.

Reasonable accommodations may be granted to qualified individuals with known disabilities, unless doing so would result in a fundamental change to the certification criteria, create an undue hardship or cause a direct threat to health or safety.

Requests for an accommodation to any part of the process must be made in writing by the candidate and submitted to the PATH Intl. office. All requests for accommodation must be accompanied by a letter from a physician (with letterhead and physician's handwritten signature) verifying the diagnosis and defining the candidate's limitations to help PATH Intl. determine appropriate, reasonable accommodations on an individual basis.

Accommodation requests should be submitted with the initial instructor application. An accommodation request may be submitted after the instructor application has been received by PATH Intl., but sufficient processing time should be provided prior to the intended date of certification. Please allow up to 60 days to receive accommodation request results in all cases.**

For more information please contact the PATH Intl. office.

***PATH Intl. is not responsible for refunding fees or travel expenses in the event that an accommodation request is submitted with insufficient processing time.*

PATH INTL. MASTER INSTRUCTOR CERTIFICATION PROGRAM



PATH
INTERNATIONAL

MASTER INSTRUCTOR
CERTIFICATION APPLICATION FORM

Name of Candidate: _____ Email (required): _____

Address: _____

City: _____ State: _____ Zip: _____

PATH Intl. Member Center Affiliation (if applicable): _____

Please verify each of the following:

- I am a current PATH Intl. Instructor Member. Membership number: __ (please enclose copy of member card)
- I am 25 years of age or older
- I became certified as a PATH Intl. Advanced Instructor on: _____
- I have enclosed \$500 for the Master Instructor Certification Application fee.
- I am a current member of at least one equestrian organization in addition to PATH Intl.
- I have _____ years of involvement at a PATH Intl. Center (minimum 4 years required).
- I have completed _____ hours of therapeutic riding/teaching experience at a PATH Intl. Center that is documented by the center references enclosed (minimum 400 hours required).
- I have _____ years of service to PATH Intl. (minimum 2 years required).
- I have enclosed a copy of my current adult/child CPR certification card (100% online not accepted).

Expires: _____

- I have enclosed a copy of my current first aid certification card (100% online not accepted).

Expires: _____

I have enclosed:

- My professional resume.
- The riding instructor experience form.
- A professional reference.
- A personal reference.
- A PATH Intl. Center reference.
- A minimum of two Mentor Reference forms.
- A case report of a rider with a physical disability.
- A case report of a rider with a cognitive, emotional or learning disability.
- A video and written analysis of an able-bodied riding student.
- A video and documentation of proficiency of personal riding skills.
- Proof of professional development and scholarship.
- A copy of my accommodation letter by PATH Intl., if applicable.

I have made a copy of all application materials to keep for my records. I understand that I am responsible for all personal expenses during the panel review and examination process. I do hereby affirm that the information stated above is accurate and factual.

Candidate's Signature: _____ Date: _____

I wish to pay by (check one): Please make check payable to PATH Intl. in U.S. funds.

- Check Master Card Visa American Express Discover Total Amount \$ _____

Credit Card No: _____ Exp. Date: _____ CVV #: _____

Signature: _____ Date: _____

*Please mail this form with **4 copies** of your completed portfolio to PATH Intl.
PATH Intl., P.O. Box 33150, Denver, CO 80233*

Riding Instructor Experience

Name _____

Address _____

Phone: Daytime _____ Evening _____ Cell _____

E-mail (required) _____

Are you a licensed therapist? PT OT SLP Other Therapist _____

Is your PATH Intl. Instructor Membership current? Yes No

If affiliated with a PATH Intl. Member Center, list: _____

EDUCATION

High School _____ Year _____ Diploma _____

College or Vocational _____ Year _____ Degree _____

Other Studies/Certificates/License _____ Year _____

Work Experience related to disabilities (other than therapeutic riding) _____

EQUESTRIAN BACKGROUND

Number of years riding _____ Owning a Horse _____ Number of years giving riding instruction _____

Type of instruction _____ Pony Club level _____ 4-H level _____

Your Equestrian Experience: _____

EXPERIENCE TEACHING RIDERS/DRIVERS WITH DISABILITIES

Do you work with any of the following disabilities? Check all that apply.

- | | | | |
|---------------------------|--------------------------|--------------------|--------------------------|
| Mental Impairments | <input type="checkbox"/> | Cerebral Palsy | <input type="checkbox"/> |
| Learning Disabilities | <input type="checkbox"/> | Multiple Sclerosis | <input type="checkbox"/> |
| Communication Impairments | <input type="checkbox"/> | Muscular Dystrophy | <input type="checkbox"/> |
| Hearing Impairments | <input type="checkbox"/> | Brain Injury/Head | <input type="checkbox"/> |
| Visual Impairments | <input type="checkbox"/> | Trauma | <input type="checkbox"/> |
| Emotional Impairments | <input type="checkbox"/> | Spina Bifida | <input type="checkbox"/> |
| Autism Spectrum Disorder | <input type="checkbox"/> | Stroke/CVA | <input type="checkbox"/> |
| Down Syndrome | <input type="checkbox"/> | Post-Polio | <input type="checkbox"/> |
| | | Other | <input type="checkbox"/> |

ADDITIONAL INFORMATION

Professional organizations of which you are a member _____

Articles/books/lectures you have done _____

Print Name: _____

Signature: _____ Date: _____



Personal Reference

This reference must be different from the PATH Intl. Center Reference and Professional Reference and should NOT be a family member. Please type or print clearly in ink. Please attach extra sheets if needed.

Candidate's Name _____

Name of Reference _____

Reference's Address _____ City _____

State _____ Zip Code _____

Cell Phone _____ Email Address _____

In what capacity does the reference know the candidate?

Evaluate the candidate's professionalism?

Evaluate the candidate's communication skills and interpersonal skills in a variety of situations?

Please share any additional information about this person's integrity, character, problem-solving ability, willingness to assume responsibility, critical thinking, common sense, flexibility, etc.

Print Name: _____

Signature: _____ Date: _____



Professional Reference

*This reference must be different from the PATH Intl. Center Reference and Personal Reference and should NOT be a family member.
Please type or print clearly in ink. Please attach extra sheets if needed.*

Candidate's Name _____

Name of Reference _____

Reference's Address _____ City _____

State _____ Zip Code _____

Cell Phone _____ Email Address _____

In what capacity does the reference know the candidate?

Evaluate the candidate's ability to be a role model in the equine industry:

Evaluate the candidate's horsemanship knowledge and teaching methodologies:

Evaluate the candidate's riding skills:

Print Name: _____

Signature: _____ Date: _____



PATH Intl. Center Reference

*This reference must be different from Professional Reference and Personal Reference and should NOT be a family member.
Please type or print clearly in ink. Please attach extra sheets if needed.*

Candidate's Name _____

Name of Reference _____

Reference's Address _____ City _____

State _____ Zip/Postal Code _____

Cell Phone _____ Email Address _____

In what capacity does the reference know the candidate?

How many hours of lesson instruction has the candidate completed at your center?

Evaluate the candidate's ability to be a role model in the therapeutic horsemanship industry:

Evaluate the candidate's understanding of individuals with disabilities:

Evaluate the candidate's effectiveness in progressing students to the best of their abilities:

Print Name: _____

Signature: _____ Date: _____



Mentoring Reference

Two references are required. Please type or print clearly in ink. Please attach extra sheets if needed.

Candidate's Name _____

Mentee _____

Address _____ City _____

State _____ Zip/Postal Code _____

Cell Phone _____ Email Address _____

Dates you were mentored by the Instructor Candidate _____

Name of Center and address where the mentoring took place _____

Purpose of the mentoring experience

Please rate your mentor on the following with this scale: 4: Excellent 3: Good 2: Fair 1: Poor

Professionalism _____ Knowledge _____ Interpersonal skills _____

Feedback given to you _____ Availability _____ Value of your experience _____

Additional comments:

Print Name: _____

Signature: _____ Date: _____



Riding Proficiency Recommendation by a PATH Intl. Master Instructor

Please type or print clearly in ink. Please attach extra sheets if needed. Master level riding proficiency criteria is to be provided by candidate.

Candidate's Name _____

Master Instructor's Name _____

Address _____

City _____ State _____ Zip/Postal Code _____

Email Address _____

Please list the candidate's:

Primary Riding Discipline: _____

Secondary Riding Discipline: _____

How long have you known the candidate and in what capacity?

After reviewing the Master Instructor Certification criteria, please comment on the candidate's riding proficiency.

Does he/she meet the specific criteria? Please comment on both strengths and areas for further development.

Has the candidate been observed riding a variety of horses in different settings? Please describe.

Has the candidate been observed riding in more than one discipline? Please describe.

Please comment on the candidate's general horsemanship skills.

Print Name: _____

Signature: _____ Date: _____