



# **PATH Intl. Registered Through Recognition Application Booklet**



**PATH**  
INTERNATIONAL

Professional Association of Therapeutic  
Horsemanship International

*Ensuring excellence and changing lives  
through equine-assisted activities and therapies*

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## ADDITIONAL BOOKLETS REGARDING CERTIFICATION (VISIT [www.pathintl.org](http://www.pathintl.org) TO DOWNLOAD)

- REGISTERED INSTRUCTOR CRITERIA
- REGISTERED INSTRUCTOR CERTIFICATION POLICIES AND PROCEDURES
- ANNUAL INSTRUCTOR COMPLIANCE
- REGISTERED INSTRUCTOR GLOSSARY

**NOTE:** THESE BOOKLETS ARE UPDATED ON A REGULAR BASIS TO ENSURE ACCURACY AND CLARITY OF INFORMATION. PLEASE VISIT THE CERTIFICATION WEBSITE TO CONFIRM YOU ARE REFERENCING THE MOST RECENT VERSION, ESPECIALLY PRIOR TO ATTENDING A CERTIFICATION EVENT.



### **MISSION**

***PATH Intl. promotes safety and optimal outcomes in equine-assisted activities and therapies for individuals with special needs.***

PATH Intl., Inc. / P.O. Box 33150/ Denver, CO 80233

1-800-369-7433 (RIDE) / Fax: 303-252-4610

Email: [path@pathintl.org](mailto:path@pathintl.org)/ Website: [www.pathintl.org](http://www.pathintl.org)



# *The PATH Intl. Registered Through Recognition Certification Program Overview and Application Process*

Thank you for your interest in the PATH Intl. Registered Through Recognition Certification Program. This program allows for the recognition of instructor certification credentials from other therapeutic riding associations while ensuring a candidate's familiarity with PATH Intl. Standards.

## **PURPOSE OF THE REGISTERED THROUGH RECOGNITION CERTIFICATION PROGRAM**

The purpose of the PATH Intl. Instructor Recognition Certification Program is to:

- 1) Recognize credentials from international and U.S. associations that meet or exceed the PATH Intl. Registered instructor criteria.
- 2) Grant qualified candidates PATH Intl. Registered\* certification based on demonstrated competency of instruction of individuals with disabilities and knowledge of the PATH Intl. Standards.

The Registered through Recognition instructor is granted all the rights and privileges of a PATH Intl. Registered instructor and, in accordance with PATH Intl. Standards, is authorized to supervise mounted activities at PATH Intl. Member Centers.

*\*PATH Intl. Advanced and Master level certifications can only be achieved by completing the PATH Intl. certification program specific to that level.*

## **CREDENTIALS THAT PATH INTL. RECOGNIZES**

Professionals that have earned certification(s) via other certification programs for instruction of riders with disabilities may apply to PATH Intl. for recognition of their credentials in order to be granted PATH Intl. *Registered Through Recognition* instructor certification.

The following Associations have certification programs known by PATH Intl. to satisfy the criteria and certification requirements of the PATH Intl. Registered Instructor Certification Program:

- ◆ Certified Horsemanship Association:  
Instructor of Riders with Disabilities (CHA-IRD) Level 2 or above
- ◆ Council for Education and Certification in Therapeutic Horsemanship (CECTH) (formerly Pennsylvania Council for Therapeutic Horsemanship):  
Instructor level or above
- ◆ Riding for the Disabled (RDA):  
Instructor level or above
- ◆ British Horse Society:  
Riding for the Disabled Senior Instructor (RDASI) level or above

- ◆ Canadian Therapeutic Riding Association (CanTRA):  
CTR Level 2 or above
- ◆ Deutsches Kuratorium für Therapeutisches Reiten (D.K.Th.R.) (Level varies)
- ◆ HANDI-CHEVAL (Assoc. Nationale Handi-Cheval) (Level varies)
- ◆ Recreational Riding Instructor in Poland

5. Proof of current Adult & Child CPR and First Aid certifications (or your country's equivalent).  
*Must include English translation of completion date and expiration date. 100% online courses will not be accepted. Most blended/hybrid courses are accepted.*
6. Professional reference from an individual with experience in equine-assisted activities and therapies. (*See enclosed reference form.*)
7. Signed PATH Intl. Code of Ethics (*see enclosed form.*)

## **ELIGIBILITY REQUIREMENTS**

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- Be PATH Intl. Individual Member
- Be 18 years of age or older
- Possess current Adult & Child CPR and First Aid Certifications
- Have working knowledge of the PATH Intl. Standards and Registered instructor criteria

## **APPLICATION PROCESS**

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### **Step 1: Submit the following to PATH Intl.**

1. Letter of intent requesting acknowledgement of competency by PATH Intl. and reason for pursuing PATH Intl. recognition.
2. Proof of current PATH Intl. membership (*dues vary depending on membership type and/or international status*)
3. Application with processing fee of \$87.00  
(*NOTE: Upon approval of your application and completion of the PATH Intl. Standards course and exam an additional \$80.00 certification fee will be due before the official results are processed.*)
4. Documentation of current certification status with another association.  
*In addition to the certification certificate, please also provide documentation (translated in English and the original) of the certification process for your country, to include:*
  - prerequisites and outline of process
  - criteria pertinent to your level of certification
  - documentation of the testing/evaluation process and any other important information.
  - renewal process and expiration of certification

### **Step 2: Application Approval**

Application will be reviewed by the PATH Intl. to verify that the candidate meets the application requirements and instructor criteria.

### **Step 3: Completion of the PATH Intl. Standards Course and exam**

Upon approval of the candidate's application, PATH Intl. will enroll the candidate in the PATH Intl. Standards Course and exam. The exam will be available for 60 days. A \$20 exam retake must be purchased if the exam is not completed within 60 days. A passing score on the exam must be achieved before certification can be granted.

### **Step 4: Certification Processing Fee Due**

Once the candidate receives a passing exam score, they must submit an \$80 certification processing fee.

### **Step 5: Certification Granted**

Follow receipt of the certification processing fee, PATH Intl. will finalize the candidate's certification. The candidate will receive a letter verifying that their application has been accepted along with a certificate reflecting Registered through Recognition instructor status.

## **INSTRUCTOR COMPLIANCE**

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**Instructors who achieve *Registered through Recognition* status are required to adhere to the annual renewal process for instructors and the PATH Intl. Instructor Code of Ethics.**

### **Annual Compliance Requirements:**

- Renew PATH Intl. Instructor Membership/PATH Intl. International Instructor Membership
- Submit 20 hours of continuing education/complete annual compliance form

The *Annual Compliance Form* is available at [www.pathintl.org](http://www.pathintl.org) and is mailed with membership renewal reminders. The form is due annually along with membership renewal dues. Failure to complete all requirements of the *Annual Compliance Form* will result in immediate instructor non-compliance. Unresolved non-compliance will result in lapse of PATH Intl. certified instructor certification.

## **RECOMMENDED MATERIALS**

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*PATH Intl. Standards and Accreditation Manual* (current edition). The manual is available for purchase as a hard copy or on CD from the PATH Intl. Store on-line at [www.pathintl.org](http://www.pathintl.org), by ordering on the PATH Intl. Registered Instructor Certification Application Form, or by calling the PATH Intl. office. PATH Intl. members may download the manual from the "member's only" section of the PATH Intl. website at [www.pathintl.org](http://www.pathintl.org). (Please note this document is approximately 300 pages when printed single sided).

*PATH Intl. Riding Instructor Certification Process*, Available for download on-line at the PATH Intl. website at [www.pathintl.org](http://www.pathintl.org).

*PATH Intl. Riding Instructor Certification Policies and Procedures*. Available for download on-line at the PATH Intl. website at [www.pathintl.org](http://www.pathintl.org).

*Certified Horsemanship Association Composite Horsemanship Manual*, available from CHA. Call Certified Horsemanship Association at Local (859) 259-3399 or Toll Free (800) 399-0138 or order at website <http://www.cha-ahse.org/>.

*101 Arena Exercises*, available from Storey Communications Inc. Order by calling (800) 441-5700.

PATH INTL.

# REGISTERED THROUGH RECOGNITION CERTIFICATION PROGRAM APPLICATION

*Please mail this completed form to the PATH Intl. office.*

**PATH Intl., P.O. Box 33150, Denver, CO 80233**

Name of Candidate: \_\_\_\_\_ Email (required): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_\_ Evening (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

PATH Intl. Member Center Affiliation (if applicable): \_\_\_\_\_

**Please complete entire checklist:**

1.  I am at least 18 years of age.
2.  I am a current PATH Intl. Individual member. Membership# \_\_\_\_\_  
OR  
 I am not a current PATH Intl. member. I have filled out the Individual Membership application and included the appropriate fee.
3. I have enclosed:  
 **The Instructor Application fee of \$87.00 (USD)**  
 Letter of intent  
 Documentation of current certification status with another association  
 Professional reference  
 Front and back copies of my current Adult & Child CPR and First Aid certifications (or your country's equivalent).  
 Proof of passing score for the PATH Intl. Standards Course and exam  
OR  
 I intend to complete the PATH Intl. Standards Course and exam upon acceptance of my application
4.  I would like to purchase the following checked items (optional):
  - PATH Intl. Standards and Accreditation Manual  Hard copy .....\$77  CD .....\$32  
(Also available for download on-line in the Members Only section for free)
  - PATH Intl. Instructor Education Guide, 2<sup>nd</sup> Edition  Hard copy .....\$44

**I have carefully read and fully understand the policies and processes that are laid out in this application booklet.**

TOTAL Payment: \_\_\_\_\_ (application fee, merchandise and expedited processing fee, if applicable)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I wish to pay by (check one): Please make check payable to PATH Intl. in U.S. funds.

Check  Master Card  Visa  American Express  Discover Total Amount \$(USD) \_\_\_\_\_

Credit Card No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



*Please mail this completed form to the PATH Intl. office.*  
**PATH Intl., P.O. Box 33150, Denver, CO 80233**

# **PATH Intl. Code of Ethics for Instructors**

## **Preamble:**

PATH Intl.'s Code of Ethics sets forth ethical principles for all PATH Intl. members which includes individuals and centers and is binding on all staff. Centers are obligated to insure that all staff, professionals, and volunteers comply with this code. While each of the following codes will apply to all members, the applicability of each code may be determined by the role of the member and the setting.

The practice and preservation of the highest standards of ethical principles and integrity are vital for the responsible implementation of obligations, activities and services provided by PATH Intl. members and centers. All members and centers are responsible for maintaining and promoting these ethical practices. The PATH Intl. Code of Ethics is intended to be used as a guide for promoting and maintaining the highest standards of ethical practice, personal behavior and professional integrity.

The guidelines expressed in the code are not to be considered all-inclusive of situations that could evolve under a specific principle, nor is the failure to specify any particular responsibility or practice a denial of the existence of such responsibilities or practices. The guidelines are specific statements of minimally acceptable conduct or of prohibitions applicable to all members and centers. PATH Intl.'s Code of Ethics is designed to be appended to such other codes as may be applicable (such as: medicine, psychology, nursing, social work, etc.).

In recognition of the responsibility inherent in the delivery of services provided by equine-assisted activities and therapies, PATH Intl. asks all members and center personnel to subscribe to the following to the extent permitted by law:

## **Principle 1**

The member respects the rights, dignity and well-being of all individuals (human and equine) and promotes well-being for all involved.

## **Guidelines:**

- 1.1 The member shall promote a holistic awareness of body, mind, and spirit in equine activities and therapies for all involved.
- 1.2 The member shall be responsive to, and mutually supportive of, the individuals served including families, colleagues and associates.
- 1.3 The member shall respect the unique nature of each individual and shall be tolerant of, and responsive to, differences. The member shall not discriminate based on age, gender, race, nationality, religion, ethnicity, social or economic status, sexual orientation, health condition or disability.
- 1.4 The member shall follow equal employment opportunity practices in hiring, assigning, promoting, discharging and compensating staff.
- 1.5 The member shall maintain in professional confidence participant, volunteer, and staff information, observations or evaluations and shall adhere to all legal requirements.
- 1.6 The member, in community settings, shall use caution in forming dual or multiple relationships with participants or former participants where there is a risk of a conflict of interest. The member, in clinical treatment settings, shall avoid dual relationships when possible. In situations where dual relationships are unavoidable, the member shall be responsible for setting clear, appropriate and sensitive boundaries.
- 1.7 The member will understand the sensitive nature of physical touch and use it with caution.

## Principle 2

The member accepts responsibility for the exercise of sound judgment and professional competence.

### Guidelines:

- 2.1 The member shall accurately represent his/her level of expertise, experience, education and actual practice and provide service only to those individuals he/she can competently serve.
- 2.2 The member shall engage in sound business, employment and administrative practices.
- 2.4 The member shall engage in continued personal growth, continuing relevant education and professional skill development.
- 2.5 The member shall recognize and take appropriate action to remedy personal problems and limitations that might cause harm to recipients of service, colleagues or others.
- 2.6 The member shall demonstrate objectivity and fairness by interacting with individuals in an impartial manner.
- 2.7 The member shall accept responsibility for the exercise of sound judgement when interacting with individuals and animals.
- 2.8 The member shall demonstrate openness to, and respect for, other colleagues and professionals.

## Principle 3

The member shall respect the integrity and well-being of program equines and animals whether owned, leased or borrowed.

### Guidelines:

- 3.1 The member shall recognize and respect the individual character, nature, and physical attributes of each program equine.
- 3.2 The member shall encourage safe and respectful human and equine interactions, placing equines in activities suited to their temperament and physical ability.
- 3.3 The member shall support the highest standard of care, maintenance and selection for each program equine, understanding and responding to the equine's need for socialization, play, turnout, time off and retirement.
- 3.4 When equines are borrowed or leased, the same high standards of equine respect, care and maintenance apply.
- 3.5 The member shall cultivate a barn and practice environment that supports personal and professional development and is compliant with PATH Intl. standards.

## Principle 4

The member shall be truthful and fair in representing him or herself and other members or centers.

### Guidelines:

- 4.1 The member shall be responsible for providing each participant with accurate information regarding programs, services, professional training and credentials, as well as possible benefits, outcomes, expected activities, risks and limitations of the service or program.
- 4.2 The member shall meet commitments to participants, colleagues, equines, agencies, the equine-assisted activities and therapies community and the community at large.
- 4.3 The member shall use the PATH Intl. logo only in accordance with the PATH Intl. brand policy.



### Principle 5

The member shall seek to expand his/her knowledge base related to the field of equine-assisted activities and therapies.

#### Guidelines:

- 5.1 The member shall maintain a high level of professional competence by continued participation in educational activities that enhance basic knowledge and provide new knowledge.
- 5.2 The member shall support the sharing and dissemination of information, the provision of training and conducting of research for the benefit of the profession.
- 5.3 The member shall demonstrate commitment to quality assurance. The member in clinical treatment settings shall engage in providing and receiving individual or peer supervision and/or staffing consultation on a regular basis.

### Principle 6

The member shall honor all financial commitments to participants, personnel, vendors, donors, PATH Intl. and others.

#### Guidelines:

- 6.1 The member shall negotiate and clarify the fee structure and payment policy prior to the initiation of service and charge in a responsible and reasonable manner.
- 6.2 The member shall not misrepresent in any fashion services rendered or products dispensed.
- 6.3 The member shall be truthful and fair in representing itself in fundraising activities.
- 6.4 The member shall honor all debt obligations.
- 6.5 The member shall maintain membership in PATH Intl. and pay the appropriate fee as determined by the Board of Trustees. Instructors shall remain in good standing with the annual compliance process for instructors.

### Principle 7

The member shall abide by PATH Intl. Standards and Guidelines and all state, local and federal laws.

### Principle 8

The member supports PATH Intl. in its efforts to protect participants, equines, the public and the profession from unethical, incompetent or illegal practice.

#### Guidelines:

- 8.1 The member shall present this PATH Intl. Code of Ethics to all staff and personnel, outlining their collective obligation to support it and address any questions or concerns pertaining to it.
- 8.2 The member accepts the responsibility to discuss suspect unethical behavior directly with the parties involved and, if unresolved, to report unethical, incompetent or illegal acts to PATH Intl.

I have read, fully understand and will uphold the PATH Intl. code of ethics at all times.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



## Professional Reference

*The person completing the reference must be familiar with the applicant's service and experience with equine assisted activities.*

Name of instructor applying for Recognition: \_\_\_\_\_

Name of reference and title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Email: \_\_\_\_\_

In what capacity does the reference know the candidate?

How many hours of riding discipline or other specified discipline instruction has the applicant completed?

Evaluate the candidate's knowledge of horses and horsemanship:

Evaluate the candidate's understanding of individuals with disabilities in relation to discipline:  
(Please attach extra sheets if needed)

Signature of Reference: \_\_\_\_\_ Date: \_\_\_\_\_