MINUTES FROM THE MOC MEETING 2/21/18

Region 2 (Liz Carlson) took minutes.

Roll Call: Reg. Reps: Kristen McGraw (1), Elizabeth Carlson (2), Mary Jo Beckman (3), Amanda Bubb (4), Audrey Adamson (5), Dena Duncan (6) Jean Maraist (7), Shannon Middleton (8), Maggee Harrison (9), Ronda Ward (10), Alicia Roe (11), Susan Lutz (chair)
Absent: PATH Intl. Staff: Kathy Alm, Kandis Branum,
Region 2 Leadership Team: Karen Avalon (Communications Chair) Marya Pecukonis (MD)

Welcome Region 2 Leadership Team Members!

Reminder of rules:
• When discussions get too long, all have the option of asking us to “Move on”.
• The person taking the minutes should put action items in red

Minutes: Discuss & vote on January minutes. January Minutes passed with noted change

Old Business:
1. Outstanding action items from previous conference calls. * See bottom of page for details.

PATH Office Updates from Kandis –
• More educational opportunities will be posted on line. Virtual Conference is April 24-25, March 1st will be registration.
• Awards nomination deadline is Monday Feb 19th. Awards will be announced in the order of the conferences.
• Communication Chair’s call went well. Advised Communication chairs to follow newsletter guidelines. Susan will resend the resources that were provided to the Communication Chairs and Region Reps for the call.
• New allocation forms to be sent out. Liz offered to put them in fillable PDF format.
• Center Renewal questions should be sent directly to PATH office. If the center has any challenges in paying, send to PATH office.

Kathy –
• Kimberly has resigned immediately. They are in a transition of assigning her duties for the short term, please be patient. Amanda Walters will be in this temporarily, until they hire a replacement. Conference planners can send questions to Kathy and she will get back to them in a timely fashion.
• One day away from the contract being signed to have the conference in Orlando, Florida. October 24th – 27th. Horse expo will be pre conference. Doing this to keep costs down. Announcement to the membership should happen at the end of the week.
• Kathy looking for PAC’s who work with the veteran population that have a mental health professional and ESML program. Send info to her directly.
• PATH office moving the 3rd week of March. 5 Miles from original location. Kandis will be leading the move, so please note that she may need more time to respond to any correspondence.

New Business/Action Items:
• Some region reps have still not given their feedback on how the region networking went at the Intl. Conference, including:
  a. Organized Breakfast Networking
b. Other opportunities provided throughout the conference

Susan will put the feedback into a report and share it later in the year, when discussions begin for Region Networking at the 2018 conference.

• All agreed to change MOC to mean “Membership Outreach Committee”. Kathy will bring it up at the next BOT meeting, which is the 3rd week of March.

• Helping our RLTs understand that we all wear the same hat and serve the same team.

Group discussion. Keep things away from the negative, we represent PATH and the membership. PATH Intl. staff and the RLT are on the same team with the same goal of supporting the membership. RLT members may not always see “eye to eye” with decisions or policies, but need to make sure that they keep negative comments out of the public eye. Contact Susan and Kandis if you need help coaching a team member if they are no longer representing PATH Intl. in a positive manner. If members share their struggles about their membership direct to PATH Intl. staff and ask the person for their suggestions on improving the situation. Helping to address the membership’s request to make PATH Intl. and EAAT more recognized within the general public through regular, consistent use of our name/brand/logo.

• Schedule a conference call for the Treasurer, same format as the Communication Chair. Kathy suggested that due to the move, this call would need to wait till April. Since Region Reps may want to join the call Susan pointed out that it would be difficult to get 22 schedules to be available for a call. She suggested offering two calls, one for the afternoon and one for evening to accommodate everyone’s schedule. Kandis will sent out an invite to Treasurers and Reg. Reps for the call.

• Region check-ins- ** region rep action items in red. How healthy are our teams? Is each region having monthly conference calls? This was identified as the most important resource that the region Reps could provide and lead to more engaged and active teams. Does each team have an action plan for the last 4 months of this fiscal year? Discussed the states that still do not have chairs. Discussed possible email content to the members in the state to help encourage someone to step up and also to let the state know what they will be missing out on because they do not have a chair I place. Consider having co-chairs, as it may be less intimidating. Think of succession planning, never too early to do this. If a state has many centers, think about a chair and co-chair (chair in training who will take over) position. Discussed reasons some State Chairs may not want to have a phone # listed on the Region website page. Please make sure your region’s page has your correct team’s info including numbers that should and should not be listed.

• Review of the role of the RLT at the Region Conference and parameters around when it is appropriate/not appropriate to use outreach funds to partially pay for RLT member’s expenses to attend. (See attached info sent on 1-20-18 with the Jan. Conf Call Minutes and again this afternoon). If Outreach funds are budgeted to cover any part of the RLT’s expenses, it must be directly related to outreach services provided by the team. For example: RLT will:

1. Have a Region Leadership Team meeting to discuss the outreach plan.
2. Plan and organize a networking activity that provides opportunities for attendees to sit with peers and discuss their challenges, share resources, and make useful connections.
3. Run meetings for attendees
   a. Reg. Rep. – run a region meeting
   b. State/Area Chairs - run state meetings
   c. Communication Chairs and Treasurers (who will not be running meetings) can host a PATH Intl. resource table as an outreach effort. * Can get brochures and informational handouts from Kandis.

**#s 2 and 3 should be listed in the conference brochure.
• Feb. - Apr. responsibilities - Reviewed the PATH Intl. Region Representative Task List Calendar (attached).

• Getting handout material for Outreach – send requests to Kandis. You will need to pay for postage from your outreach budget.

Adjournment: Next MOC meeting will be on Wednesday, March 21st at 7 pm (cst)  
Region 3 (Mary Jo Beckman) will take minutes.

“Old Outstanding Action Items” Details

Outstanding action items from the 2/21/18 conf. call.
• Kathy will bring up the MOC request to change the name to Membership Outreach Committee at the next BOT meeting, which is the 3rd week of March.
• Kandis will sent out an invite to Treasurers and Reg. Reps for the call, once all the Treasurers have responded to the request for preferred day/time option.

Outstanding action items from 2017.
• Kandis will continue working on the Region Rep handbook revisions. Until then Susan will send out parts of the revised handbook as they are needed.