



**Board of Trustees Meeting
Monday, September 28, 2020
3:30 – 5:00 MT**

Minutes

Welcome & call to order

Susan Becklenberg

The meeting was called to order at 3:40pm MT
Present: Sue Becklenberg, Ross Braun, Scott Carver, Patti Coyle, Adam Daurio, KC Henry,
Michael Kaufmann, Lili Kellogg, Robin Krueger, Ed Milford, Brandan Montminy, Jessica Normand
Staff: Kathy Alm, Kandis Branum
Excused: Kim Berggren

Minutes

Susan Becklenberg

B-1 Minutes of July 27, 2020
Motion to approve: Ed Milford
Second: Lili Kellogg
Minutes approved

President Comments

Susan Becklenberg

Meeting date & time – postponed to October 9 Retreat
Advisory Council – tabled for now. Sue Becklenberg intends to pick up the discussion after the first of the year.

Norms Discussion

Susan Becklenberg

Sue will send information from the ASAE CEO/President symposium she and Kathy attended to inform a discussion regarding expectations and assumptions of Trustees during meetings and other interactions.

Finance

Robin Krueger

C-1 Consolidated FYE Narrative 06.30.20
C-2 Consolidated FYE Statement & Comparison
C-3 Consolidated Financial Narrative 08.31.20
C-4 Consolidated Financial Statement 08.31.20
C-5 Website funding proposal
Website Financial Proposal Approved by Finance Committee
Motion to approve 06.30.20 and 08.31.20 financial reports: Michael Kaufmann
Second: Patti Coyle
Financials approved
Motion to approve website financial proposal: Ross Braun
Second: Patti Coyle
Web site financial proposal approved

Audit

Scott Carver



D-1 Audited Financial Statements

Auditors' Representative Letter

Management Letter

Motion to approve audit: Robin Krueger

Second: Patti Coyle

Audit approved

Thanks and kudos were offered to Cheryl Graves and the Audit Committee (Scott Carver, Robin Krueger and Jeff Beck) as well as the PATH Intl. staff.

CEO Report

Kathy Alm

E-1 CEO Report

E-2 Dashboard

Kathy Alm reviewed the dashboard as it was left out of the meeting packet. Kandis will send the dashboard to Trustees after the meeting.

Board Officer Nominations

Ross Braun

F-1 Slate of Officers

Motion to approve 20-21 slate of officers: Ed Milford

Second: Lili Kellogg

Thanks to the Nominating Committee for their efforts (Ross Braun, Patti Coyle, Kathy Alm with input from Sue Becklenberg).

CEO Evaluation Process

Susan Becklenberg

CEO Compensation Announcement

Trustees received a copy of the compensation letter for 2020-21. There were no questions or discussion.

Governance

Kim Berggren

G-1 Exit Interview Process

G-2 Job Description and Expectations

The Exit Interview Process document was reviewed.

Motion to approve revised Job Description and Expectations: Brandan Montminy

Second: Robin Krueger

Job Description and Expectations approved

Document for Review

Susan Becklenberg

H-1 Code of Ethics

The Code of Ethics was reviewed with no changes.

Consent Agenda

Susan Becklenberg



I-1 Executive Committee Minutes 06.18.20
I-2 Finance Committee Minutes 06.18.20
I-3 Governance Committee Minutes 07.16.20
I-4 Governance Committee Minutes 08.20.20
I-5 Finance Committee Minutes 08.20.20
Motion to approve Consent Agenda: Lili Kellogg
Second: Robin Krueger
Consent Agenda approved

Ambassador Stories

Susan Becklenberg

Lili Kellogg, Kathy Alm, Michael Kaufmann, Ross Braun and Sue Becklenberg shared stories.

Other Business

Susan Becklenberg

Lili Kellogg requested an update on progress with the terminology initiative. Kathy Alm reported that the white paper has been submitted for publication in the Journal of Alternative Medicine and the paper is currently under review. Once published, the roll-out of new terminology will begin. The office is in the process of gathering documents that will require editing once roll-out commences.

Next meeting:

October 9 (4-hour Retreat)
November 6 (Terminology Panel & Annual Meeting)
November 23, 2020 (regular meeting)

Adjournment

Susan Becklenberg

Motion to adjourn: Patti Coyle
The meeting was adjourned at 5:04pm MT