



**Board of Trustees Meeting
Monday, September 23, 2019
3:30 p.m. MT**

Minutes

Welcome and Call to Order

Ross Braun

The meeting was called to order at 3:34 p.m. MT

Present: Ross Braun, Susan Becklenberg, Kim Berggren, Scott Carver, Moira Corcoran, Patti Coyle, KC Henry, Michael Kaufmann, Ed Milford, Brandan Montminy

Staff: Kathy Alm, Kandis Branum

Excused: Julie Broadway, Lili Kellogg, Robin Krueger

Absent: Adam Daurio

Minutes

Ross Braun

B-1 Minutes of July 22, 2019

Motion to approve: Kim Berggren

Second: Michael Kaufmann

Minutes approved

President's Comments

Ross Braun

May Retreat dates – May 1 – 3, topics?

Annual Meeting and Conference

B-2 CEO Goals

Ross Braun asked the Trustees to consider potential topics for discussion for the Spring 2020 Retreat in Denver. Please send ideas to Kathy and Sue He also gave a succinct overview of events and meetings at the upcoming Conference and Annual Meeting in November. The suggestion was made that dinners be coordinated on Friday, November 8 and Saturday, November 9. Please send thoughts on dinners to Ross, Kathy and Kandis. Trustees were reminded to forward travel itineraries to Kandis for logistical purposes. If, for some reason, Trustees are NOT attending the Awards Luncheon on Saturday, please inform Kathy. Kathy Alm's CEO goals for the fiscal year were reviewed. Kathy noted they are "stretch goals."

Strategic Plan

Kathy Alm

C-1 Draft Agenda

Kathy Alm reviewed the agenda for Strategic Planning and Mission & Vision work with the Board. Daniel Grainger will facilitate the work on Sunday as Megan Maher is unavailable. Daniel has been working background on the Strategic Plan from the beginning. The goal is for the Board to approve the plan at the Sunday afternoon board session.



Finance

Ed Milford

D-1 2018-19 FYE Narrative, 06.30.2019
D-2 Consolidated Financial Statement FYE, 06.30.2019
D-3 Consolidated Financial Narrative 08.31.2019
D-4 Consolidated Financial Statement 08.31.2019
Motion to approve: Susan Becklenberg
Second: Kim Berggren
Financials approved

CEO Report

Kathy Alm

E-1 Bank Resolutions
E-2 CEO Report
E-3 Dashboard
Motion to approve bank resolutions: Kim Berggren
Second: Patti Coyle
Bank resolutions approved

Board Goal Setting

Ross Braun

F-1 Current Goals Spreadsheet
Review goals
The goals spreadsheet will be reviewed and revised at the November meeting. Annual board pledges are at 93%. The Advisory Council roster will be reviewed.

Board Officers Slate

Patti Coyle

G-1 Slate
G-2 Position Descriptions
Proposed slate of officers for 2019-2020:
Past-president – Ross Braun
President – Susan Becklenberg
Treasurer – Ed Milford
Secretary – Brandan Montminy
Member at Large – Kim Berggren
Motion to approve slate of officers: Michael Kaufmann
Second: Patti Coyle
Slate approved
Position descriptions not found in Association Bylaws were written by Julie Broadway and Patti Coyle. Those positions are Past-president, Vice-president and Member at large.
Motion to approve position descriptions: Michael Kaufmann
Second: Susan Becklenberg
Position descriptions approved



Committee Chairs

Sue Becklenberg

Finance Committee Chair – Robin Krueger

Governance Committee Chair – Brandan Montminy

Committee chairs will choose committee members for approval by the Board in November.

Governance

Patti Coyle

Revisions to the Onboarding Process and Trustee Orientation PowerPoint are underway.

Presenters for Part 1 of the Trustee Orientation PowerPoint to be presented via Zoom at the end of October will be Kathy, Lili, Kim and Patti. Part 2, to be presented on November 9 at 9:30 a.m.

MT will be presented by committee chairs, Kathy, Ross, Ed and Scott. Michael will facilitate a discussion on board education at the November meeting.

Consent Agenda

Ross Braun

H-1 Minutes Executive Committee meeting, June 27, 2019

H-1 Minutes Finance committee meeting, June 20, 2019

H-1 Minutes Finance committee meeting, August 15, 2019

H-1 Minutes Governance Committee meeting, June 20, 2019

H-1 Minutes Governance Committee meeting, August 15, 2019

Motion to accept Consent Agenda: Kim Berggren

Second: Patti Coyle

Consent Agenda accepted

Ambassador Stories

Ross Braun

Michael Kaufmann, Ed Milford, Kim Berggren and Kathy Alm shared stories.

Other Business

Ross Braun

None

Next meeting:

Ross Braun

November 9 & 10, 2019 at Conference and Annual meeting in Denver

Adjourn

Ross Braun

Motion to adjourn: Kim Berggren

The meeting was adjourned at 4:35 p.m. MT