Board of Trustees Meeting  
March 26, 2018  
4:30-6:00 p.m. MST
Minutes

Welcome and Call to Order  
Ross Braun
The meeting was called to order at 4:33pm MT.
Present: Susan Becklenberg, Kim Berggren, Ross Braun, Julie Broadway, Scott Carver, Patti Coyle, Lili Kellogg, Ed Milford, Brandan Montminy
Staff: Kathy Alm, Kandis Branum
Excused: Moira Corcoran, Michael Kaufmann

President’s Comments  
Ross Braun
Background Check Results
Trustees background checks are complete, no negative results.
Board May retreat
The retreat is scheduled for noon Friday, May 18 to noon, Sunday, May 20. On Friday, events begin with lunch at Hearts & Horses in Loveland, CO, followed by a team-building session with horses. This will include mounted exercises. Trustees who do not wish to participate may excuse themselves from the activities. Information will be provided soon regarding appropriate attire for this field trip.

Minutes  
Ross Braun
B-1 Minutes of January 22
Motion to approve: Ed Milford
Second: Julie Broadway
Minutes approved.

Strategic Planning  
Julie Broadway
Julie Broadway reported that the Think Tank is collecting trends and data. The list will be refined by Think Tank and staff; information will be shared with the board in May. A board subcommittee will be formed to create a request for proposals to find a consultant (subject to board approval) to facilitate the process of developing the new strategic plan.

CEO Report  
Kathy Alm
MOC Proposal
Name change from Membership Oversight Committee to Membership Outreach Committee
Motion to approve committee name change: Susan Becklenberg
Second: Julie Broadway
Name change approved. A communication will be sent to membership.
C-1 Dashboard
C-2 CEO Report
C-3 Crisis Communication Plan
Kathy Alm shared the communication plan process with the board. Brandan Montminy will send his suggestions to Ms. Alm regarding confidentiality verbiage.
C-4 Grievance Panel Summary Report
The grievance panel held their first hearing. Brandan Montminy reported that the grievance process is working. The panel is considering a reporting procedure that considers confidentiality. Kathy Alm thanked Brandan for his facilitation of the hearing process.

Documents for Review
D-1 Code of Ethics
D-2 Whistleblower Policy
Both documents were reviewed; no changes were made.

Finance
E-1 Cons. Financial Narrative 01.31.2018 Sue Becklenberg/Scott Carver
E-2 Cons. YTD Financial Statement
E-3 Cons. Financial Narrative 02.28.2018
E-4 Cons. YTD Financial Statement 02.28.2018
Motion to approve January and February 2018 financials: Kim Berggren
Second: Patti Coyle
Financials approved.

Consent Agenda Ross Braun
F-1 Minutes of 12.21.17 Exec comm. Meeting
F-2 Minutes of 01.16.2018 Finance Comm. meeting
F-3 Minutes of 02.20.2018 Finance Comm. meeting
F-4 Minutes of 01.18.2018 Governance Comm. meeting
F-5 Minutes of 02.15.2018 Governance Comm. Meeting
Motion to approve consent agenda: Susan Becklenberg
Second: Ed Milford
Consent agenda improved.

Ambassador Stories All
Julie Broadway, Susan Becklenberg and Ross Braun shared stories from Capitol Hill, Region 7 and Barcelona.

Statement on International Position Kathy Alm
G-1 International Statement
Motion to approve statement: Lili Kellogg
Second: Kim Berggren
Statement approved. The statement will be uploaded to the website and will be sent in a communication to membership. It will guide staff in responses to questions regarding our international presence.

Other Business All
Ross Braun reported that trustees’ limitations will be discussed at the May meeting and the governance committee will provide results of the board evaluation survey.

Next meeting Ross Braun
May 18-20, 2018 in Denver
Adjourn

Motion to adjourn: Kim Berggren
The meeting was adjourned at 5:44pm MT.