



**Board of Trustees Meeting
Minutes
March 28, 2016**

Welcome and Call to Order

Julie Broadway

6:33pm Mountain time

Attendees: Miyako Kinoshita, Arlene Alen, Allyn Mann, Holly Schmitt Fox, Patti Coyle, Ross Braun, Joahn Hall, Jeff Beck, Susan Becklenberg, Julie Broadway

Excused: Jim Harlan, Richard Loomis

Minutes

Julie Broadway

B-1, November 5, 2015

After reviewing Roberts Rules of Order the board revisited the November 5, 2015 minutes. Members of the board then made motions and seconds to amend the missing names from these minutes. After the names were added a motion to approve the amended November 5, 2015 minutes was made by Patti Coyle. Second: Holly Schmitt Fox. The motion was passed.

B-1, January 25, 2016

The starting time for the meeting was amended from 8:34pm to 6:34pm Mountain time.

C-1 list of committee members will be attached to the minutes.

Motion to approve minutes as amended: Susan Becklenberg

Second: Patti Coyle

Motion passed

President's Comments

Julie Broadway

C-1, Whistleblower Policy

- Kathy Alm explained the background to the committee.

Motion to approve whistleblower policy: Susan Becklenberg

Second: Holly Schmitt Fox

C-2, Code of Ethics

The current Code of Ethics was discussed by the board. After review the board unanimously agreed that it stands as is.

C-3, Advisory Council Procedure

The advisory council procedure was discussed by the board. This document was developed by the Executive Committee. Julie asked for feedback. The responses were all positive. There were no issues.

Board Goals

The Executive Committee will meet in May to develop these goals. Julie and Kathy explained the idea of having realistic board goals tied to the strategic plan/mission.



Consent Agenda

Accept

Julie Broadway

D-1, HR Task Force Written Report

D-2, Finance minutes – January & February 2016

D-3, Governance minutes – January & February 2016

Motion to accept the consent agenda as presented: Patti Coyle

Second: Miyako Kinoshita

Motion passed.

CEO Report

Kathy Alm

E-1, IAHAIO Trustee Information

The PATH Intl. Board of Trustees approves membership in the Association of International Human-Animal Interaction Organizations and is in accord with the IAHAIO Declarations and the intent of the 2014 White Paper. The Board recognizes the 2014 White Paper was created with a focus on smaller companion animals and not created with equines in mind. Therefore, the Board and Staff look forward to working with IAHAIO in creating suitable terminology and reaching consensus on what constitutes best practice in equine assisted interventions

Jeff Beck made a motion to approve membership to IAHAIO

Susan Becklenberg seconded

Motion was approved

- Kathy stated that once our membership is finalized, it will be included in the communication to the members.

E-2, CEO Report

- WWP everything is on hold due to their issues
- Purina has renewed its sponsorship with PATH Intl.

E-3, Dashboard

- Most of the things are green and moving forward.
- Yellows: Quality Assurance and investment in Technology, both being looked at, and more updates will be given at May retreat

Board Committee Reports

Finance Committee

Ross Braun

F-1 & 2, January 2016 Financial Explanation and Financials

- Ross explained that 4th quarter has a big expense coming
- Cheryl and Kathy working on a report on cash flow, something easy to understand
- Cheryl doing a great job
- Patti asked about Region outreach and what they can use the fund for. Ross explained that it could be having a booth, traveling, setting up conference scholarship, educational activities...
- Julie added that we need to keep sending the message and reach out to the regions
- Finance committee is reviewing the reserve policy

Motion to approve the January 2016 financials as presented: Ross Braun

Second: Patti Coyle



Motion passed

Strategic Planning Committee

Patti Coyle for
Jim Harlan

G-1, Tecker information

- Committee and staff identified 8 consultants, 5 of them responded, 3 were selected to be interviewed, and Tecker Incorporated was the company selected.
- \$19,500 covers facilitation and pre-survey for May. They may be asked to go to Conference in November for additional fee
- ½ of this will be this fiscal year and the other ½ will be paid next year.
- This was not included in the budget.
- Patti explained that Tecker has given great process including different constituencies, Glenn himself will be working with us directly, and he personally has horses and involved in equine rescue, etc.

Motion to accept Tecker Incorporated as the facilitator for our Strategic Plan refresh and the financial budget overage of \$19,500: Patti Coyle

Second: Susan Becklenberg

Governance Committee

Patti Coyle for
Arlene Alen

H-1, How to Become a Board Member Process

- Two processes, one if someone expresses interest in becoming a board member and two if a board member suggests someone for the board.
- Ross stated this was very well thought out. He had a question about one of the items one of the forms. It states, 'if committee service is pursued their name and application is submitted to prospective board committee for consideration.' Ross said that is fine then realized it is the chair of that committee who makes the decision. After discussion it was decided the wording should read 'submitted to prospective board committee chair for consideration.' Everyone agreed. Patti stated it would be the next few weeks so the committee can finalize.
- Please give the Governance Committee feedback

Board Evaluation survey

- The survey was received by most. Allyn and Patti are still looking for their information. Kathy asked Margo to follow-up with board members who were absent to make sure they got their survey.
- Kathy asked the board to please respond to the surveys promptly

Bylaws Task Force is formed and members have been recruited. They are working very hard to get a draft to the board for the retreat in May 2016.

Ambassador Share

Julie Broadway

Susan Becklenberg and Ross Braun talked about the Region 7 conference.



Holly Schmitt Fox shared that she had breakfast with Molly Sweeney.
Julie Broadway, Holly Schmitt Fox and Kathy Alm will be planning the Jeffersonian dinner.
Patti Coyle shared that Region 1 conference is in a couple of weeks.
The AQHA conference was in Las Vegas and was well attended. It was reported by some of the members of the board that Allyn Mann did a wonderful job as an ambassador for PATH Intl.
Julie shared that she is leaving AMHA and has accepted a position at the American Horse Council in Washington, DC. Congratulations to Julie.

Other Business

Julie Broadway

None

Adjourn

Julie Broadway

Motion to adjourn: Ross Braun

Next Meeting

Meeting adjourned 7:48pm Mountain Time

May 13-15, 2016 (Board Retreat)