Board of Trustees Meeting
January 23, 2017
5:30pm MST

Minutes

Welcome and Call to Order
Julie Broadway
The meeting was called to order at 5:34pm MST
Present: Julie Broadway, Ross Braun, Patti Coyle, Michael Kaufmann, Moira Corcoran, Scott Carver, Richard Loomis, Dr. Joahn Hall, Susan Becklenberg, Jim Harlan, Jeff Beck
Guest: Miyako Kinoshita
Staff: Kathy Alm, Kandis Branum

PATH Intl. Employee Handbook Revision
Miyako Kinoshita
Motion to approve: Jim Harlan
Second: Dr. Joahn Hall
Revised handbook approved with thanks to Miyako Kinoshita and the workgroup.

President’s Comments
Julie Broadway
C-1 Whistleblower policy
Motion to approve: Jim Harlan
Second: Susan Becklenberg
Whistleblower Policy approved

Advisory Council Update
Letters were sent and some responses have been received.
Affirmatives: Dr. Jerry Black, Dr. Andrea Beetz, Shannon Carter, David Foley, Larry Pence
Julie Broadway asked that designated board members who were charged with following up with Invitees please do so. When the initial ten invitations are resolved, open positions will then be filled. Kathy Alm will request biographies from advisory council members and the completed council will be added to the website and letterhead.

Committee Chair Appointments
Committee members
C-2 2017 Committee Rosters
Motion to approve: Patti Coyle
Second: Michael Kaufmann
Committee chairs and committee members were approved.

Mega Question for future board meeting: Non-profit and business trends show that disruption is the norm – think Uber disrupting the established taxi services. What are the possible disruptions to PATH Intl.? Julie Broadway asked the trustees to consider not only this question but in addition: Regardless of the disruptor – what do we do about the disruption? How do we react?
CEO Report
Kathy Alm

CEO Report
Dashboard
Annual Conference Report

Board Committee Reports

Finance
Sue Becklenberg

Form 990
Motion to approve: Scott Carver
Second: Moira Corcoran
Form 990 approved.

Narrative and financials – December 2016
Motion to approve: Scott Carver
Second: Richard Loomis
December 2016 narrative and financials approved

Narrative and projections
Motion to approve: Michael Kaufmann
Second: Scott Carver
Narrative and projections approved

Finance Committee Charter_revDec2016
The PATH Intl. by-laws (Article VIII, Section 1) state that there are no term limits for finance committee members. The finance committee charter is amended to align with the by-laws.
Motion to approve finance committee charter as amended: Ross Braun
Second: Scott Carver
Finance committee charter approved as amended.

Governance
Ross Braun/Patti Coyle

Updated Board Experience Matrix – The matrix is under review by the committee. They are working on format, criteria, and possible new information that might be of use.

Board Evaluation Survey – This document is under review by the committee.

Board Goals Work Group
Julie Broadway

Board of Trustees Smart Goals
The work group combined some of the goals developed in November; some were edited to be more succinct in order to make them achievable in this fiscal year.

Julie Broadway and Kathy Alm will develop a tracking mechanism for progress. Reports of goal achievements should be sent to Kandis Branum who will maintain the report and include with meeting documents.

Motion to accept Smart Goals: Patti Coyle
Second: Michael Kaufmann
Smart Goals accepted.
Minutes

Minutes, November 28
In the President’s Comments/Exit Interviews, the words “step down” will be changed to “terms expired” for accuracy.
Motion to approve minutes as amended: Richard Loomis
Second: Jim Harlan
Minutes approved as amended.

Consent Agenda

Finance committee minutes, November
Finance committee minutes, December
Governance committee minutes, November
Governance committee minutes, December
Motion to approve committee minutes: Sue Becklenberg
Second: Scott Carver
Committee minutes approved.

Other Business

Julie Broadway tasked the group to remember the mega question from earlier in the meeting and send email responses to engender discussion.
Julie Broadway attended a USEF event at which they presented their strategic plan. PATH Intl. was mentioned as a possible pipeline for para-equestrians. Discussion ensued.
Ambassador stories were shared.
Dr. Joahn Hall thanked the board for their support.

Adjourn

Motion to adjourn: Patti Coyle
The meeting was adjourned at 6:47pm MST

Next meeting
March 27, 2017