Board of Trustees Meeting
Minutes
Sunday, May 31, 2015

Orientation

Welcome and Call to Order 1:40pm
Jim Harlan
Jim Harlan, Jody Enget, Kathy Alm, Julie Broadway, Miyako Kinoshita, Ross Braun, Arlene Alen, Susan Becklenberg, Holly Schmitt Fox, Joahn Hall, Richard Loomis, Allyn Mann. Excused: Jeff Beck

Minutes
Jim Harlan
B-1, March 23, 2015
Motion: Julie Broadway
Second: Arlene Alen
- Correction to Miyako’s name highlighted
- Amendment: correct the section of appointment of board of trustees to follow bylaws
  Motion made by Julie with amendment, seconded by Arlene
Minutes approved

President’s Comments
Jim Harlan
- Board Evaluation Survey results to be shared in other business

Consent Agenda
Jim Harlan
Motion: Jody Enget
Second: Arlene Alen
Consent agenda accepted
March & April 2015 Minutes for the following committees:
C-1 through C-5, Finance Committee, Governance Committee, SIRC
C-6, Membership and Programs Report

Kathy explained the new way of sharing the committee minutes as draft form so that information is communicated in a timely manner. Once approved by committee it will go into the board meeting packet.

CEO Report
Kathy Alm
Kathy highlighted the creation of a work group to look at special accommodations for our certifications. We state that we accept accommodations, but we need criteria and process in place to back this up.
D-1, Written Report
D-2, Dashboard

- Joahn Hall and Jody Enget asked about key organization to partner with as referenced in the dashboard, and Kathy gave the update including AQHA, Colorado State University, Horses and Humans Foundation, CHA, and AHA.

Committee Reports

Finance Committee       Ross Braun
Ross acknowledged and thanked the finance committee members: Jeff Beck, Julie Broadway, Tom Graf, Sue Becklenberg, Robin Kruger, and Scott Carver.

E-1, March Financial Explanation
E-2, March Financial Report
E-3, April Financial Explanation
E-4, April Financial Report
E-5, Year End Projections narrative
E-6, Year-end Projections as of April, 2015
2015/2016 Budget Narrative
2015/2016 Budget
RFP results for audit

Approve March/April 2015 financials
Motion: Julie Broadway
Second: Holly Schmitt Fox
Approved

Budget projection narrative/discussion:

- Julie asked what happens to the budget surplus at the end of the budget year. Kathy recommend it will be discussed in the future board meeting, but it will go into unrestricted reserve fund until then.

Approve 2015/16 budget

- Kathy will get more information/specifics regarding the center fee increase to the board
Motion: Julie Broadway
Second: Arlene Alen
Budget 15/16 is approved.

Kathy thanked Ross’s leadership in finance committee and the committee member’s hard work.
Governance Committee       Arlene Alen

Committee recruitment/application process
Board recruitment process
   Board terms
   Board Matrix

  • Arlene shared how the recruitment process has been developed, and the current process and work in progress. The form is being developed for committees to use, and it will be presented to the board in a few months.
  • Ross shared that he feels that finding a replacement for yourself is helpful, and Kathy and Arlene commented that referral to be sent to governance committee.
  • Board Matrix was reviewed.
  • Board term document was reviewed.
  • Committee members have been added and governance committee is fully staffed. Succession plan has been made.

SIRC
Charter
Motion: Jody Enget
Second: Holly Schmitt Fox
Approved
  • Clarification was given to what exactly the committee does.
  • The comment about the name (being confusing) was made.

Ambassador Share       Jim Harlan

Other Business       Jim Harlan
Survey of the board of trustee was reviewed.
  • Meeting every other month is harder in terms of keeping up with current issues and agenda.
  • Every other month has not worked in another organization.
  • Time commitment for meeting especially for those who are on many committees is challenging.
  • Staff time also is a factor.
  • People more engaged if meeting monthly.
  • Scheduling to work for everyone all across the country is challenging.
  • Jim and Kathy will look into how to engage the board members, maybe there are other ways than monthly board meeting to achieve the goal.
Jim thanked staff Kimberly for filling in for Margo to assist with the meeting. Board appreciates her great work during the meeting.

Ross shared that some of the new committee members may need to be reminded they have to be a member.

Adjournment: Motion Julie Broadway

Next Scheduled Meeting: July 27, 2015  6:30 MDT  Miyako will be absent.