



## **PATH Intl. Driving Certification Sub- Committee Meeting**

DATE: Monday, April 11, 2022

TIME: 9am PT, 10am MT, 11am CT, 12pm ET

### **Minutes**

#### **Call to Order**

Sarah Miller

Meeting was called to order at 10:08am MT.

Gary Stauber approved the meeting minutes from the last meeting.

#### **Roll Call**

Sarah Miller

Present: Sarah Miller, Gary Stauber, Tracy Shaw, Joan Cutler

Staff: Melissa Neal, Amanda Walters

Guest:

Absent: George Stolz

#### **Updates from the PATH Intl. office**

Melissa Neal

As of July 1, driving certification candidates will purchase their application and workshop manual at the same time. This will give candidates access to the workshop manual well before the workshop and reduce some of the cost and responsibilities of the host site before and during the event.

#### **Review hybrid virtual workshop schedule and pricing**

Sarah Miller

The group reviewed the information provided by George for a hybrid event (1 day in-person workshop with 2-day certification testing) and a certification testing only event (2-day certification testing). The group suggested adjusting the travel estimates from mileage to flights since it is more realistic, for the host sites to increase the participant fees and including food costs.

#### **Review Driving event costs**

Sarah Miller

George provided real world examples from a center that has hosted the Driving workshop and certification testing along with suggestions on ways to make the workshop and certification testing events more financially beneficial for the host sites and more affordable for candidates. Suggestions included having PATH Intl. absorb some of the costs associated with the Driving workshop and certification testing events, increasing the number of Driving faculty/evaluators to reduce the travel costs and to be sure we are charging competitive fees compared to other similar associations.

#### **Review Proposals**

Sarah Miller

The committee reviewed both the Revision to a policy proposal (requesting to remove the 60-day waiting period for driving certification candidates between the workshop and certification testing) and the Revision to a program proposal (requesting to move to a hybrid driving workshop model that would be less resource intensive and more accessible to candidates). After reviewing and discussing both the committee voted. Both votes were unanimous to proceed

with the proposals. Melissa will reach out to George for his vote. Sarah will present the proposals to the Certification Oversight Committee.

**Action Item Review**

Sarah Miller

- Check the equipment needed for a Demo Only workshop to see if a wheelchair accessible vehicle is required – Melissa or Amanda
- Reach out to George for vote on both proposals - Melissa
- Present the proposals to the Certification Oversight Committee – Sarah

**Upcoming Driving Workshops and Certifications:**

June 2-4, 2022, Horse Power at Touchstone Farm (Certification only)

August 16-18, 2022, ManeGait (Certification Only)

**Next Meeting**

Monday, May 9, 2022 (Second Monday of the month), 9am PT, 10am MT, 11am CT, 12pm ET

**Adjourn**

The meeting was adjourned at 11:03am MT.

Sarah Miller

**Meeting Minutes**

Amanda Walters