



Health and Education Advisory Committee Meeting

March 20, 2023

Minutes

2:00 – 3:00 PM MST

Call to Order

Meeting was called to order at 2:00 PM MST.

Amanda Lamp

Roll Call

Present: Amanda Lamp (Chair), Terry Chase, Linda Moran, Ellen Moran

Staff: Carrie Garnett

Absent: Hallie Sheade, Rain Yates

Carrie Garnett

Minutes Approval

Minutes February 2023

Motion: Terry Chase

Second: Linda Moran

No corrections were noted.

Amanda Lamp

2023 Committee Goals Action Items

Review of 2022 International Conference Speakers

- Amanda reviewed and created a system to help divide the reviews into categories.
 - Gold Star
 - Highly Recommended
 - Beneficial, Need Improvement

All

Does the Abstract Writing Tutorial need to be edited?

- Waiting until after 2023 review to gather information to include.
 - Update terminology
 - Shorter video (roughly 20 minutes for new time)
 - PDF handout development to go with video.

Terry Chase

Other goals to add to our list.

- Education Partners Program
 - Carrie developing an application form and rubric for possible partners.
 - This is to ensure that PATH Intl. and possible partner missions align and meet the PATH Intl. Standards.
 - Committee to review applications as they come in.

Carrie Garnett

- EAL Seminar Amanda Lamp

Abstract Review Process

Carrie Garnett

Refresh on how committee reviews abstracts.

- Dates of review listed below.
- Abstracts to be sent out by March 29th at the latest, with assigned committee members to review.

Process:

- Abstracts are broken down into strength categories according to the committee members.
- Abstracts to be uploaded to Google drive along with the rubric for review
- Each person will have their own tab with what they need to review.

Action Item Review

All Present

Rain and Carrie to work on revamping the list of 2022 Conference Speakers to contain speakers that fit into the categories created (listed above) to start building our speaker pool and to share with the committee for a final review.

Committee was asked to keep a running list of information to include in the updated Abstract Submission Tips video by Terry Chase.

Carrie will be sending out the Education Partners Application form and Rubric for the committee members to review.

- Committee to comment on any other information that may be needed for the application and approval process.

Abstracts to be sent out for review!

- Rain will create a Google Folder for committee to access the excel review document and the rubric.

Next Meeting

Amanda Lamp

April 5, 2023 – Abstract Review

April 10, 2023 – Abstract Review

April 17, 2023 – Monthly Meeting (Abstract Review Continued)

Adjourn

Amanda Lamp

The meeting was adjourned at 2:30 PM MST.